



# LOVEDALE INTL. KINDERGARTEN AL-WUKAIR, DOHA-QATAR



## PRIVATE TRANSPORTATION POLICY 2024-2025

## **Supervision Policy for the Kindergarten Private Car:**

1. Parents are responsible to send their child along with the respective car drivers in the morning and ensure that they reach back safely in the afternoon.
2. The students are expected to wear their ID cards regularly.
3. Parents should make sure that the person who pick or drop is having a valid Qatar ID.
4. Copy of Drivers Qatar ID , Driving License , Drivers photograph along with the Parents' Consent letter should be submitted to Transport In-Charge and one copy to the Class Teacher. The letter should be acknowledged by the driver and the parent.
5. If any change of the driver, it should be intimated to the Transport In-Charge & class Teacher along with the above said documents, 2 days prior to the start of dropping the child to school campus.
6. It is the responsibility of the parent(s) to ensure that their child / children is / enter into the campus before 8:00 AM
7. It is the responsibility of the parent(s) to ensure to pick their child / children from the campus latest by 12:30 PM.
8. If any breakdown of the car, the concerned driver who is responsible for the same. It's the duty of the driver to inform the parents and arrange for the alternate transport for picking or dropping.
9. Parents are responsible for the safety of their children in the morning from the time they leave home until they reach school.
10. Parents have to be at the dropping point without fail.
11. Parents are requested to notify (through email : [info@lovedaledoha.com](mailto:info@lovedaledoha.com)) the Kindergarten at least two weeks before if they need any change in the routes.